

# 2010 Leaders Guide

## J. Edward Mack Scout Reservation



**Pennsylvania  
Dutch Council BSA  
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Pennsylvania Dutch Council BSA  
630 Janet Ave, Lancaster, PA 17601  
717 394-4063

Dear Leaders,

Thank you for supporting the values and ideals of Scouting, by encouraging your son to attend Camp Mack. With another summer camp season approaching, I hope you and your son are excited as we are! The staff and volunteers have been preparing since the end of camp 2009 and we have all kinds of new and exciting activities this year.

If this is your Pack's fourth year coming to a Cub Camp or their first, either way we want to assure you they will be in good hands! Scouting is "fun with a purpose." Everything we do at Scout camp, as in your son's pack will help your son grow into a better man in the future. In the great outdoors, he'll learn new skills, make new friends and get to experience nature at its best.

**Please be assured that your pack's safety and well being are our number one priority!** I hope you are able to join your son / pack as a leader during the camping session. It truly is the best time you will spend with your son / pack. They will never forget the time you spend with them! I'll thank you again on their behalf for choosing to send him to Camp Mack this summer.

After you take a look at this Leader's Guide, share the information with the parents in your Pack so everyone knows what to expect. If you have any questions feel free to call me at (717) 989-0878 or email me at [ACHORN@peoplepc.com](mailto:ACHORN@peoplepc.com). Thank you again for your support of Scouting Program. I look forward to meeting you and your son / pack at camp!

Yours in Scouting,

*Angie Horn*

Angie Horn,  
Camp Director



## DIRECTIONS TO MACK SCOUT RESERVATION:



The camp can be reached by several different routes and is easily accessible from major highways and interstates. **To use MAPQUEST, type in: 2 Scout Lane, Newmanstown, PA 17073** for your destination.

J.E. Mack Scout Reservation is conveniently located about 2 miles north of the intersection of US 322 and PA Rte. 501 (Brickerville).

**From ROUTE 76- PA Turnpike-** Take the Lebanon exit and at the top of the exit ramp (traffic light) turn Left onto route 72 north. Route 72 and 322 split. Stay in the right lane; follow US 322 East to Brickerville. Turn left onto PA Rte. 501 North. Go 2 miles to entrance to camp on left.



## **Camp Philosophy**

The goal of scouting is to develop desirable character, personal fitness and citizenship skills in young people. One of the ways the Pennsylvania Dutch Council, BSA does this is through a summer camp program.

The council's approach to camping is to introduce Cub Scouts to camping early in their scouting career in day camp, family camp and then gradually increase the amount of time a boy is in resident camp from three days to five days.

Your boy will be attending an accredited camp that has a fully trained staff. Our camp also supplements the regular staff with the volunteers who come to camp. These leaders bring skills and talents that enable the council to provide a diversified program.

The council strives to help a boy learn to participate in age-appropriate programs which will maximize his camp experience by encouraging him to do activities as an individual, making new friends and building self-esteem. The strength of the boys attending camp will continue to build a quality program which will meet the needs of units and the youth members for years to come.

## **2010 CAMP FEES**

### **Deposit for each scout:**

A \$25.00 deposit per boy is needed to hold the spots needed for the week your pack has picked. That \$25.00 is Non-refundable. It can however be used toward another boys registration if someone can't attend camp.

### **Payment:**

When submitting the final payment for each boy the deposit of \$25.00 is going to be subtracted from the amount due for example:

The fee is \$165.00 - \$25.00 = \$140.00

So then you would pay the \$140.00 as your final payment.

### **Cub Resident**

\$165.00 per Scout if paid by May 11<sup>th</sup>

After that date, the fee is \$185.00

\$90.00 per adult leader/parent if paid by May 11<sup>th</sup>

After that date, the fee is \$100.00

### **Day Camp**

\$140.00 per Scout if paid by May 11<sup>th</sup>

After that date, the fee is \$160.00

\$70.00 per adult leader/parent if paid by May 11<sup>th</sup>

After that date, the fee is \$80.00

### **Webelos Resident**

\$250.00 per Scout if paid by May 11<sup>th</sup>

After that date, the fee is \$270.00

\$115.00 per adult leader/parent if paid by May 11<sup>th</sup>

After that date, the fee is \$125.00

# HOW TO REGISTER / SIGN UP YOUR PACK

## STEP ONE:

Complete a deposit form, available on the Council website: [www.padutchbsa.org](http://www.padutchbsa.org), or at the Council Office. When filling out this form we need to know which session of camp you want to attend and your best estimate of the number of Scouts and Leaders who will be attending. It is also important to designate one person who will act as the primary contact person between your unit and the Council. This person will receive all correspondence such as payment instructions, reminders of Leader Meetings, and any program changes or updates. Submit the deposit form along with payment of \$25 deposit per scout.

**NOTE: We suggest you do not delay on submitting your deposit form as soon as possible to reserve your packs attendance.**

## STEP TWO:

In January, you will receive a packet of information regarding payments of camp fees. The first payment due was a \$25 per boy non-refundable deposit towards his camp fee, this deposit amount was due on or before, March 19, 2010. The payment should have been submitted on the deposit form provided or downloaded from the website. Please be as accurate as possible in your projections, as we need to plan meals, accommodations, and purchase program materials use these numbers.

**NOTE: We suggest you do not delay on submitting your payment of the deposit form on or before the March 19, 2010 due date.**

## STEP THREE:

Attend the Pre-Camp Leader Meeting with other adult on Saturday April 18th, 2010. At the Leaders meeting you will confirm your numbers with the Camp Director. The pre-camp leader meeting is not mandatory, but it can be helpful to answer any "at camp" type of questions and tour the program areas.

## FINAL PAYMENT:

Final Payment is due by May 11<sup>th</sup> in order to receive the early-payment discount. After that date the fee goes up by \$20 per person. If you have any changes in your roster after the May 11<sup>th</sup> deadline, the Camp Director should be contacted to verify that space is still available. Please do not assume that it is OK to just show up the day of check-in with an extra Scout or two! We want to serve each and every one of your scouts, however, we need to be able to make sure the campsite is prepared adequately and our program areas do not become over crowded.

## MAIL & FACILITIES:

**Mail:** Our camp has daily mail service. **Due to the shortness of the stay of Cub Resident Campers, we recommend that mail should not be sent to them.** However, **Webelos Resident Campers** may receive mail late in their week. Incoming mail is distributed to the campsite's mailbox/folder located in the Camp Office. Outgoing mail should be deposited in the Camp Office mailbox by 10:00am daily.

**Incoming mail should be addressed as follows:**

**J.E. Mack Scout Reservation  
c/o (Scout Name, Pack #)  
2 Scout Lane  
Newmanstown, PA 17073**

**Phones:** The J. Edward Mack Scout reservation phone number is **(717) 626-8711**. This line is available only for official camp business and must be kept open for emergencies. There is not pay-phone service available at Camp Mack, due to the popularity of cell phones. Most cell phones have reception at camp. **We strongly recommend that units discourage Scouts from bringing their own cell phones to camp.**

Unit leaders and parents who need to keep in contact with home or office are encouraged to make use of their personal cell phones, **please do so out of eyesight of the scouts**. This will help curb potential homesickness problems as well as lessening disruption for the total camping experience for the boys and others in camp. Phone messages will be placed in the unit's mailbox, unless marked URGENT, and then all attempts will be made to get it to the unit as soon as possible

**Camp Office:** The camp offices are located in the small building to the right of the Trading Post. This is the hub of camp operations and is manned by a staff member to answer phones, questions, and provide assistance, information, and forms which you may need while in camp. The Program Director office can be found here as well. The Camp Director's office is located right across the walk way. Office is closed during meal times.

**Laundry Facilities:** A small coin operated laundry mat is available for use for those unforeseen happenings. The laundry mat is located on the breezeway at the comfort station. Laundry detergent is available in the trading post.

**Lost and Found:** If your Scouts "misplace" or found something, a lost and found box is located on the porch of the Camp Office. Items of value such as; watches, wallets etc., will be locked up in the camp office for the owner to claim. Unclaimed items will be either be thrown away or donated to a clothing bank at the end of the camping season. We will make every attempt to return an item to its rightful owner.

**TRADING POST:** As a service to campers, a Trading Post is operated at camp. Among the items for sale, are fun kits, books, merit badge pamphlets, Camp Mack souvenirs (hats, t-shirts, patches, sweatshirts, etc.) camping equipment, batteries, personal hygiene items, stamps and much, much, more. Snack available in the afternoon and evening hours may include candy, snacks, ice cream, Popsicles, slush-puppies, hot dogs, popcorn, bottled water and soda and many other items.

**Cash, Check, MasterCard and Visa are accepted**

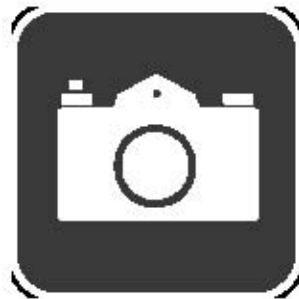
**EVENING SNACKS:** Evening snack is included in your camp fee. You are free to bring your own snack (marshmallows, mountain pie ingredients ect.) to enjoy back at your camp site.

### **HOW MUCH MONEY SHOULD MY SCOUTS BRING TO CAMP?**

Past sales trends have shown us that the average Scout spends approximately \$10-15 per session in the Trading Post. Please make sure that your Scout is prepared by reviewing the costs of den/pack photos, as well as souvenirs and snacks prior to attending camp. We recommend that unit leaders be aware of Scouts carrying large sums of money and offer to hold it for them. This will avoid disappointment in the event the money is misplaced, lost or stolen.

### **SOUVENIR PHOTOS:**

When your group arrives in Camp a photographer will be available to take a souvenir group photo of your den/pack. The cost of each 8"x10" Color print is \$7.00 **and should be pre- ordered** on your roster form, or ordered at check-in. Photos will be ready at checkout.



## **Facilities & Services:**



Campsites are equipped with BSA standard canvas wall tents on wooden tent platforms. Each tent contains two cots. Air mattresses or foam pads (not provided) could add to your comfort. Each site is also equipped with a picnic table, trashcan.

Additionally, each campsite features running water and a pit-latrine. The following tools are provided and can be found hanging on the side of your latrines; shovel, rake, broom and fire bucket. Additional supplies such as toilet paper and trash bags can be obtained from the Camp Office or Ranger.

### **SHOWER HOUSES / RESTROOMS:**

Flush toilets and hot showers are available as a convenience to campers. The new “Comfort Station” is conveniently located between the main parking lot and swimming pool. Occasionally unsanitary conditions require us to temporarily close the facilities until the responsible parties correct the situation. Shower houses are meant to supplement-not replace the washstands and latrines in the campsites. Shower houses are closed to campers after taps.

**WASHER & DRYER:** There is a washer and dryer for your use located at the comfort station. They are coin operated so come prepared.

**DINING AT CAMP MACK:** All meals are served cafeteria-style in the Camps Pavilion. The council employs a professional food service company that provides nutritious, balanced meals. With one exception, the **Webelos** dinner on outpost nights is prepared by the Scouts. The camp menus are based on school lunch menus and will be posted on the bulletin board outside the Pavilion. A full line salad bar, along with peanut butter/jelly and bread are available at all lunches and dinners.

**Special Dietary Needs / Restrictions:** We will do our best to accommodate anyone with special dietary needs, provided we are given adequate notice. If your child has any special food needs PLEASE let the Camp Director know by filling out the Dietary Food / Allergy Form in the registration packet or can be found on the website [www.padutchbsa.org](http://www.padutchbsa.org) and returned with all other forms. If we don't know we can't accommodate. It is also important to note any restrictions or allergies on your Scout's medical form.

**Guest Meals:** Occasionally packs may have a guest or leader in camp that may stay overnight, or is just visiting over mealtime. If the guest is taking the place of a camper who is not in camp, there is no charge for the meal(s). Otherwise, he or she should pay for the meal at the Camp Office. The cost is \$6.00 per meal (except the Family Night Meal) Family Night Meal will be a Chicken BBQ dinner. (cost is \$8.00)

## CAMP STAFF

Our Camp Staff is made up of youth and adults, ranging from 14 to 75 or more years old. The youth staff is selected based upon their knowledge, level of experience and leadership, enthusiasm for Scouting, and overall maturity. Many are Eagle Scouts, or are close to attaining it. The adult staff is knowledgeable and experienced as well. We try to hire only the best role models and teachers in their fields. All of our staff undergoes extensive training in BSA Policy, First Aid, CPR, Customer Service, Teaching Techniques, Safety, Youth Protection and many, many more topics before they ever see their first camper. The average staff member has 3-4 years of on-the-job experience at camp.

We are proud of our staff and are confident that they will live up to your high expectations. We strive to make your time at Mack as hassle-free and enjoyable as possible. If you ever have any comments, compliments, or suggestions, please do not hesitate to share them with us.

**Your relationship with the Staff:** The staff believes that unit leaders are an extended part of our team. You may occasionally be asked to volunteer to help in a program area or with a specific project or activity. Please direct any special requests, problems, or concerns directly to the Camp Director or Program Director.

**Open Door Policy:** The Camp Director, Program Director and the Pennsylvania Dutch Council all have an open door policy. This is to say that any leader or camper can request an appointment to discuss problems confidentially.

**Complaints/Concerns:** If you have a problem or a concern please let the Camp Director know about it at the earliest possible opportunity. Suggestions for improving the operation of our camps and camp programs are always welcome.

**The Camp Director** is responsible for the overall operation of the camp, health & safety, youth protection, business transactions, staffing, unit relations, maintaining the standards as set forth by the BSA and PA Dutch Council, and coordinating all services provided by camp.

**The Program Director** is responsible for any programs taking place in camp, specialty programs, campfires and family night programs. He is also responsible to manage and oversee program areas, and work with the Camp Director to ensure a quality experience for all Scouts and Scouters while in camp.

**Camp Ranger** is responsible for the maintenance of the physical camp facility, grounds keeping, camp security, enforcement of BSA and Camp Policies and the health & safety of all campers. Please report any damage or maintenance needs through the camp office. Any health and safety items that need attention are given top priority.

**Area Directors:** Their job is to ensure that the program is carried out according to the standards of the BSA and PA Dutch Council manages each program area. He or she is responsible for the staff members and Counselors in Training (CIT's) working in his area.

**CIT's (Counselors in Training):** Their job is to work with the area directors and rest of the staff to learn the operations of camp.

**Camp Commissioners:** We are fortunate to have a few volunteer commissioners who serve as a valuable resource while in camp. His / Her primary function is to help leaders by providing information, answering questions related to the camp and its program, policies and procedures, helping with upset boys, and serving as liaison to the Camp Director for any problems or concerns the unit leader may have.

**Health Officers:** Fully trained health care professionals holding 1st Responder or higher credentials staff our Health Lodge. In any case, they are well versed in the latest treatments for first-aid, CPR, and follow protocols monitored by the PA Department of Health, the local Camp Physician, and the Boy Scouts of America. The majority of the camp staff is also trained in Basic First Aid and CPR. Our Health Officers also serve as program instructors for First Aid and CPR.

## HEALTH LODGE & POLICIES

**Health Lodge:** The camp has a fully equipped Health Lodge capable of providing emergency medical treatment for our campers. This is primarily a First-Aid station. We can take care of the cuts, scrapes, bug bites, and sunburn. We are also equipped with an AED and oxygen. Anything else beyond our scope of treatment protocols will require a trip to the local Emergency Room or Physician's office. The Health Lodge is also equipped with hospital style beds to allow campers a quiet place to rest in the air conditioning. Unfortunately any camper who is either too sick or unable to stay comfortably in his own tent overnight must return home until he is well enough to stay in camp.

**Injuries/illnesses:** All illnesses and injuries incurred while in camp must be reported to the Health Officer. Staff members are prepared to give basic first aid treatment in the program areas and will call upon the Health Officer for help if needed. Serious injuries may require the completion of an incident report.

**Insurance Coverage:** All registered members of Pennsylvania Dutch Council are automatically covered by health and accident insurance. Under the provisions of this policy, your Scout is covered for any deductible amount not covered by your family's insurance company. (Please verify that your family's current policy number and company information is provided on the medical form.)

It is the responsibility of the Scout's parent to file insurance claims. As a courtesy, the Health Lodge staff will provide the initial forms and information required for getting treatment. Neither the PA Dutch Council nor the Health Officers are responsible to follow up on unpaid claims, or file additional paperwork for follow-up treatments.

**Medications:** Check with the Health Officer on storage requirements for prescribed medication. A locked refrigerator is available if needed. Make sure medicine is clearly marked with name and instructions. A unit leader, **MAY** at his / her discretion, and with parental approval, dispense prescribed medications to youth in his/her charge as long as proper documentation is provided to health officer. Youth may not keep in their possession any medications. The only exceptions would be Epi-Pens, Inhalers, and life-dependent emergency medicine. Please notify your Unit Leader that your son is on medication and the times he needs to take them. Please refer to the Camp Policy on Drug Abuse and the Behavior Management Plan.

**Medical Exams:** All campers and adult / leaders who are in camp for more than 72 consecutive hours are required to have an up-to-date health history and physical examination form on file with the Health Officer. Units should provide photocopies of the original forms for each person, since they must be kept on file and will not be returned at the conclusion of camp.

Any person who arrives **without a current medical form on file may not stay in camp beyond 24 hours, and will not be permitted to take the swim test or participate in any strenuous activities.** Arrangements must be made to obtain a physical exam within that time frame or else the person must return home until the situation is resolved. There is a local urgent care facility that offers walk-in service. Units are responsible for any costs of getting a new physical as well as making transportation arrangements.

## **MEDICAL FORMS:**

### **Cub Resident (under 72 hours) Medical Form:**

**Scouts – Part A & C** (Health History **MUST** be updated every year)

**Leaders/Parents – Part A & C** (Health History **MUST** be updated every year)

### **Day Camp Medical Form:**

**Scouts – Part A & C** (Health History **MUST** be updated every year)

**Leaders/Parents – Part A & C** (Health History **MUST** be updated every year)

### **Webelos Resident (over 72 hours) Medical Form:**

**Scouts – Parts A, B & C** is **REQUIRED** (**MUST** be **COMPLETED & SIGNED** by doctor)

**Leaders/Parents – Parts A, B & C** is **REQUIRED** (**MUST** be **COMPLETED & SIGNED** by doctor)

**For leaders and campers**, the physical exam must have been conducted within the past year, the medical history **MUST** be updated, and the form must be signed and dated by the parent or guardian (if under 18) within the past year – we prefer that it be within a few months prior to arrival to camp.

### **Annual Reviews:**

It is especially important that the medical history be reviewed and update on a yearly basis. The reason for this is simply because from the original date of a physical bodies change, in height, weight and overall condition. We may develop allergies or require medications, have surgeries or serious illness. It is of the utmost **importance that CURRENT health related information be given so that our Health Officer or Emergency Room Personal may make informed decisions toward the best possible treatment.**

Emergency Contact and Insurance Information should also be reviewed on an annual basis. Family situations, legal guardians, insurance companies often change from year to year. Please ask parents to keep their emergency contact person informed of their whereabouts or of any special information that may be helpful in the event of an emergency.

**ACCESSIBILITY:** Most of the facilities at Mack Scout Reservation have been upgraded over the past several years to comply with ADA standards. Wheelchair access is available to all program areas as well as the camp office, trading post, dining hall and shower house facilities. Please notify the Camp Director if your unit has any special needs for accessibility and we will do our utmost to accommodate them.

## CAMP POLICIES

Pennsylvania Dutch Council camps are operated for the benefit of all registered Scouts and Scouters in accordance with standards of the council. Rules for acceptance and participation in camp programs are the same for everyone without regard to race, color, creed, or national origin.

Every precaution is taken to insure the safety of all campers and every effort is made to make their camp stay a pleasant and memorable experience. Toward that end, policies and procedures have been established that pertain to everyone in camp. The law of the camp is the Scout Law, which is simple, yet all-inclusive.

**AUTOMOBILES:** Truck beds may not carry passengers... All vehicles must be returned to the parking lot after loading or unloading gear during check in and checkout. Those who are physically disabled and require a vehicle for mobility must secure permission from the Camp Ranger or Camp Director, and must agree to abide by the rules.

**SWIM TESTS** are done the first day at check in. **BSA POLICY MANDATES THAT WE DO BUDDY CHECKS EVERY 10 MINUTES THE BOYS ARE IN THE POOL.** This is a safety standard that we **MUST** follow.

**FLAMMABLES:** Aerosol cans neutralize the water repellency of canvas and should not be used in or around tents or canvas. Open flames are strictly prohibited in or near tents- this includes non-battery operated lanterns, tiki torches, lighters, candles, incense, and tobacco products.

**SMOKING:** Adults over the age of 18 is approved only in the designated area. At Camp Mack, this is behind the Kitchen, out of view of youth members. Please be responsible for properly disposing of your waste. Youth under the age of 18 are not permitted to smoke.

**Alcohol and Drug:** The Boy Scouts of America has firm policies regarding alcohol and drugs, which are not debatable. Any person unwilling to abide by these policies will be removed from camp immediately. Possession, consumption, or being under the influence of alcohol, illegal, or non-prescription drugs will not be tolerated on property of Boy Scouts of America. Anyone facilitating or participating in the aforementioned will be dismissed from camp immediately. Use of any prescribed medications is authorized when under the care of a physician, and must be disclosed to the Health Officer on the individual's health form. The Pennsylvania Dutch Council, Boy Scouts of America, supports all local laws, codes, and ordinances of the government bodies in whose territory we operate facilities. Additionally, the Pennsylvania Dutch Council supports the National Council, BSA policy on drug abuse.

**Knives, Saws & Axes:** may be used only in campsites and program areas. Sheath knives are not permitted at camp. Proper axe-yards and Totin' Chip rules should be followed. It is the responsibility of the unit Leadership to insure safety precautions are followed.

**Firearms / Weapons:** may not be brought to camp. Only BB Rifles or Bows provided by the camp will be used. Only BBs/arrows provided by the camp can be used. Other Firearms, BB guns, Paintball Guns, Blow Guns, or weapons related to martial arts or personal protection will be confiscated and turned over to the PA State Police for proper disposal.

**Fireworks:** Of any type are prohibited in camp and are against the law in the Commonwealth of Pennsylvania. Items will be confiscated and turned over to the PA State Police for proper disposal.

**Fires:** A potential hazard in camp, particularly if drought conditions exist. Campers must be cautious with fire following the guidelines of the Camp Fire Guard Plan and Outdoor Code. During times of extreme drought or high heat, a ban on open fires could be imposed. You will be notified if and when those conditions are in effect.

**Fishing:** is permitted at Squire Lake during daylight hours. PA Fish and Game Commission laws must be observed. Fishing licenses are required for those over the age of 16. A Catch and Release policy is in place.

**Pets:** are not permitted in camp at any time during the camping season in compliance with the Pennsylvania State Health and Safety Codes. This policy does not pertain to pets of permanent camp residents or service animals.

**Open Toe Shoes:** such as sandals, flip-flops, crocs and aqua shoes are only permitted in shower houses, waterfront or pool areas. For your own protection, when hiking to and from these areas, or around camp, sturdy closed-toe shoes (boots or sneakers) are required.

**Personal Property:** The Pennsylvania Dutch Council cannot be responsible for loss or damage to personal property at camp. Scouts should be encouraged to lock their valuables in a trunk or footlocker when they are not in use. It is recommended that campers have insurance coverage for property brought to camp. Most homeowner's policies include provisions for this type of coverage. Report any thefts immediately to Camp Director, Program Director or Camp Ranger.

**Curfew/Quiet Time:** Rest at camp will affect the person's ability to function in a cheerful and safe manner. Scouts need 8-10 hours of rest daily. Leaders are expected to set the example by respecting quiet times for the benefit of neighboring campers and themselves. Please keep conversations low, activities to a minimum, and radios on low volume between the hours of 10:30pm and 6:30am. During those hours, campers may not be out of their site without adult supervision.

**Buddy System:** Scouts need to always have a "Buddy" with them whenever they are out of the assigned camp site.

**Running:** in camp is not permitted due to the presence of the many tripping hazards such as tree roots, rocks, and uneven ground. The only exception to this is during a camp-wide game when under staff supervision.

**Uniforms:** It is recommended for Cub Scout day and resident camps that you bring pack t-shirts or plain colored short sleeve shirts. Shorts or long pants according to the weather. For Webelos camp it is recommended to bring one full uniform for evening ceremonies and anything special that may come up while in camp.

**\*Note to Parents:** Please request that Scouts leave articles of clothing at home which may advertise or promote anything that may contradict the values and ideals that Scouting is trying to teach.

**Vandalism /Destruction of Camp Property:** Youth and adults are responsible for their actions at J. E. Mack Scout Reservation.

**Visitors:** Due to the busy daily and evening programs, visits other than those provided in the weekly camp schedule by parents, relatives, and friends are not encouraged and should be kept to a minimum. These visits while well intentioned can greatly distract or interfere with a Scout's participation as well as his advancement. All visitors, regardless of purpose or duration of stay are required to sign in at the Camp Office and receive a wristband. (See the Youth Protection section for additional information)

**EMERGENCY PROCEDURES IN CAMP:** The best defense against any emergency is preparedness. Being prepared, understanding the policies and practices governing the actions of staff and campers is the adult leader's responsibility in camp. The Health, Safety and well being of each and every camper is our primary concern, and therefore, these procedures are not optional. Your help and cooperation in such situations are required to ensure a positive outcome. In an emergency, the first step is to notify the Camp Director. Any staff member with a 2-way radio can reach her. If she is not on the property, you should notify the Program Director, Ranger, or Health Officer. Once the emergency is established the central alarm will be sounded by the person in charge and the staff and campers assemble. If there is a chance that the alarm cannot be heard due to weather conditions, runners will be sent to each campsite to notify the leaders of the situation.

The designated assembly point is the court yard (flag pole) in front of the Dining Hall. In case of inclement weather, the dining hall is the designated meeting point. Units will line up in assigned order, and the leader/parent will take a headcount to verify any missing campers. The following are procedures for specific emergency situations that could develop.

## **GENERAL EMERGENCIES: Camper Health & Safety**

**Lost Camper:** When a person is reported as "missing", all members of the unit should report to their campsite and the Camp Director should be notified. Determine where he was last seen and check that area thoroughly. At the same time verify that he has not checked out of camp at the office and check the pool and lake thoroughly and check all tents in the unit's campsite. If not yet found, the Camp Director will sound the central alarm and inform everyone of the situation when assembled the camp staff will check all program areas. If the camper is not located, the Camp Director will call the State Police and Scout Executive.

**Lost Bather:** There are several instances that could trigger a lost bather alarm. In this event the Camp Director will man the phone, the entire staff will report to the waterfront for further instruction, and the Program Director along with the rest of the camp will report to the courtyard. Shooting Sports Directors will report to the waterfront after properly securing their program areas.

**Child Abuse:** In keeping with the Guide to Safe Scouting and National BSA policy, any incident or suspicion of abuse must be reported immediately to the Camp Director. If not available, call the Scout Executive directly. See the following section on Youth Protection for additional information.

**Mass Illness:** Notify the Health Officer who will contact the Camp Director.

**Fatalities / Death:** In the highly unlikely event that a fatality occurs in camp, for whatever reason, the Camp Director or Program Director must be notified immediately. They are specially trained to handle these situations in accordance with BSA and Local policies. The Scout Executive or his designee will make contact with family members and handle all inquiries by the media. Grief counseling will be provided if needed.

**Blood Borne Pathogens:** Always avoid contact with blood or other body fluids of another person and wash your hands after any direct contact with these fluids. If exposed, wash the exposed area immediately and report the incident to the Health Officer who will inform the Camp Director. A surface area or equipment contaminated with blood or body fluids must be washed with detergent and water as well as a 10:1 Water/Bleach solution.

**Hazardous Material Spill:** Report spills to the Camp Director who will call to get the local hazardous material crew to the scene along with the local fire company and ambulance. Everyone in direct line of the spill will be evacuated to a safe site. The same applies to everyone down-wind. The surrounding area will be cleared of personnel for at least 200 yards.

## **NATURAL DISASTERS**

**Fire:** Report any fire to the Camp Director. If it is a serious fire such as a building, a call will be placed to the fire company (911). The central alarm will be sounded and everyone will assemble. The Camp Ranger supervises the use of camp fire-fighting equipment. At no time is a Staff member, Scout or Scouter expected to risk life or injury by fighting a fire.

**Flood:** Campers will be directed to remain on high ground and stay away from water.

**Earthquake:** Contact the Camp Director who will sound the central alarm. When campers are assembled they will remain there or move to a safer area away from buildings, power lines, lakes and downstream areas. The center of an open area is best. Everyone will be instructed to sit down, putting their head between their knees with their hands and arms crossed over their head.

## **WEATHER RELATED / ENVIRONMENTAL EMERGENCIES:**

**Severe Storms:** The Camp Director closes all activity areas. In the event of high winds, campers will be advised to get to low protected areas or shelters.

**Lightning:** The waterfront and pool will evacuate all campers from the water, and the area will remain closed until the storm has passed. Stay away from open areas and avoid touching metal objects such as tent poles.

**Extreme Temperature:** When temperature reaches 90 F+ activities will be slowed down and those engaged in strenuous activity will be monitored closely to deter dehydration. Campers will be encouraged and are expected to drink more water. In order to encourage water consumption, soda and other high sugar drinks will not be available during extreme temperatures. Normal activities will be curtailed when temperature reaches 100F+ the Camp Director will decide whether or not open swim programs should be conducted.

### **Emergency phone numbers are listed below:**

Fire, police, and ambulance: 911

Hospital: Ephrata 733-0311

Scout Executive, Ed Rasmuson: (717) 394-4063 (work) 898-7936 (home)

Assistant Scout Executive, Karl Ziegenfus (717) 723-0552 (cell phone)

**At no time should any staff member, camper or leader contact or allow themselves to be interviewed by the media.** In emergency situations, such as the ones listed above, the Camp Director or Scout Executive is the only designated spokesperson. This policy keeps unfounded rumors to a minimum, and eliminates unnecessary worry of parents and the public.

## LIGHTNING SAFETY

It is a fact that each camping season, Camp Mack is hit with several thunderstorms- many containing lightning strikes that make contact somewhere in camp. We always consider the safety of our campers and staff as we carefully monitor conditions and reports of storms in the area. We have several methods of storm tracking, including a Lightning Strike Detector (worn by the Aquatics Director), two Weather Alert Radios, and Internet Based warnings from the local weather station so we can track the direction or development of any severe storms. We have a central siren to alert campers of emergencies, and each program area has a 2-way radio with the weather alert station programmed on it. Even with all the sophisticated equipment that is available to us, common sense and education and we are the best tools to avoid danger.

Lightning is a force of nature that must always be treated with caution, and to that end, we have included the following information to keep you better informed of the danger.

**Watch for Developing Thunderstorms:** Thunderstorms are most likely to develop on warm summer days and go through various stages of growth, development and dissipation. On a sunny day, as the sun heats the air, pockets of warmer air start to rise in the atmosphere. When this air reaches a certain level in the atmosphere, cumulus clouds start to form. Continued heating can cause these clouds to grow vertically upward in the atmosphere into "towering cumulus" clouds. These towering cumulus clouds may be one of the first indications of a developing thunderstorm.

**An Approaching Thunderstorm: When to Seek Safe Shelter:** Lightning can strike as far as 10 miles away from the rain area in a thunderstorm. That's about the distance you can hear thunder. When a storm is 10 miles away, it may even be difficult to tell a storm is coming.

IF YOU CAN HEAR THUNDER, YOU ARE WITHIN STRIKING DISTANCE. SEEK SAFE SHELTER IMMEDIATELY!

**The first strike of lightning is just as deadly as the last.** If the sky looks threatening, take shelter before hearing thunder.

**Minimize the Risk of Being Struck:** People involved in activities such as boating, swimming, fishing, bicycling, golfing, jogging, walking, hiking, camping, or working out of doors all need to take the appropriate actions in a timely manner when thunderstorms approach. During outdoor Scouting activities, adult leaders and camp staff must protect the safety of the participants by stopping the activities sooner, so that the participants and spectators can get to a safe place before the lightning threat becomes significant.

**The 30-30 Rule:** Use the 30-30 rule where visibility is good and there is nothing obstructing your view of the thunderstorm. When you see lightning, count the time until you hear thunder. If that time is 30 seconds or less, the thunderstorm is within 6 miles of you and is dangerous. Seek shelter immediately. The threat of lightning continues for much longer period than most people realize. Wait at least 30 minutes after the last clap of thunder before leaving shelter. Don't be fooled by sunshine or blue sky! Leaders are asked to be supportive of these safety precautions and help the youth understand their safety in the number one concern. If campers are held indoors at the dining hall due to potential lighting, board games are available and songs and skits by the staff and campers will help pass the time quickly. The boys look to the leaders on how to react to the change in the schedule; your co-operation is greatly appreciated.

### **The Lightning Discharge: Don't Be a Part of It**

During a thunderstorm, each flash of cloud-to-ground lightning is a potential killer. The determining factor on whether a particular flash could be deadly depends on whether a person is in the path of the lightning discharge. In addition to the visible flash that travels through the air, the current associated with the lightning discharge travels along the ground. Although some victims are struck directly by the main lightning stroke, many victims are struck as the current moves in and along the ground. While virtually all people take some protective actions during the most dangerous part of thunderstorms, many leave themselves vulnerable to being struck by lightning as thunderstorms approach, depart, or are nearby.

**Take Precautions** when thunderstorms approach there are some steps you should take to lower your chance of becoming a lightning strike statistic.

### **These safety procedures are as followed:**

- When a thunderstorm threatens, get inside a large building that has plumbing and electrical service, to help provide a grounding source for a lightning strike, or inside an all-metal vehicle.
- Inside a building, avoid using the telephone, except for emergencies. Stay away from doors and windows; avoid contact with anything that conducts electricity.
- If outside, with no time to reach a safe building or an automobile, follow these rules:
  - Do not stand underneath a natural lightning rod such as a tall, isolated tree
  - Avoid projecting above the surrounding landscape, as you would do if you were standing on a hilltop, in an open field, on the beach, or fishing from a small boat
  - Get out of and away from open water
  - Get away from tractors and other metal farm equipment
  - Avoid standing in small isolated sheds or other small structures in open areas.
  - Stay away from wire fences, clotheslines, metal pipes, rails and other metallic paths, which could carry lightning to you from some distance away.
  - In a forest, seek shelter in a low area under a thick growth of small trees. In open areas, go to a low place such as a ravine or a valley. Be alert for flash floods.
  - If you're hopelessly isolated in an open field and you feel your hair stand on end - indicating that lightning is about to strike – squat down keep your feet together and bend forward putting your arms around your knees. Do not lie flat on the ground due to the fact that a nearby lightning strike could disperse the electrical charge for great distances.
  - If backpacking, put your pack on the ground and squat down keep your feet together and bend forward putting your arms around your knees on top of the pack.

## WILDLIFE CONTACT

**Contact with Wildlife:** The Mack Scout Reservation is the natural habitat for many species of animal. Some are very commonly seen- deer, rabbits, squirrels, chipmunks, groundhogs, skunks, raccoons, turtles, snakes, and bullfrogs. Wild turkey, pheasant, Canadian geese, Mallard ducks, Grouse, several kinds of owls, and many species of birds can be seen or heard. Please keep in mind that these animals make their residence on a year-round basis. If you encounter wild animals while on a hike or in your campsite, do not disturb or injure or attempt to chase it away. Do not disturb or destroy any dens or nests. Also please remember that these animals are wild and very unpredictable when they feel threatened all campers are expected to respect wildlife and subscribe to the Outdoor Code while in camp. The wildlife inhabiting Camp Mack are protected by the PA State Game Laws. Any camper or visitor who intentionally injures, harasses, or kills any of the wildlife in camp will be held legally and financially responsible. Please report any such cases to the Camp Director. Typically we have the most trouble with the Raccoons, Squirrels, Chipmunks and Mice. They love to break into food storage areas and have even been known to chew through an entire cooler chest to get at food. Raccoons like to dump trashcans. For that reason, if you need trash picked up let a staff member know. All campers are advised to keep food in airtight containers, away from tents and sleeping areas or they may have an unwanted visitor rummaging (or chewing) his way into a backpack, footlocker, or even sleeping bag! Leftover food should NEVER be thrown into the woods. This is not only unsanitary, but it also invites unwanted pests into the site.

**Strange Behavior:** If you come in contact with an animal that is behaving strangely, (staggering, lying still -not trying to flee, seems sickly, foaming at the mouth, etc.) IMMEDIATELY REPORT IT TO THE CAMP DIRECTOR. DO NOT ATTEMPT TO PICK UP OR TOUCH THE ANIMAL. Certain animals that are nocturnal (seen only at night) may be seen during day light hours, a possible indication of illness.

**Bites & Scratches:** If you are bitten or scratched by any wildlife immediately report it to the Health Officer. Animals can carry serious diseases such as Rabies that must be treated as soon as possible. Never pick up or touch an animal that is injured or dead. You put yourself at great risk in doing so. Instead, report the incident to the Camp Director.

**Lyme disease** continues to be at an all time high in the state of Pennsylvania. However, with early recognition and treatment of the symptoms, it can be cured, with no long-term health problems. Lyme disease has been identified in several types of ticks. Insect and tick repellent (with high content of DEET) are highly recommended, however they are not totally foolproof. Wearing long pants, long sleeved shirts and hats while in tick infested areas cuts down on the risk of bites. Educate your campers about ticks, and have them check themselves on a regular basis- especially after walking through tick habitats.

**Ticks:** If a tick is found embedded on a youth or adult, report to the Health Officer who will remove it and preserve it in case a Lyme disease rash develops in which case the tick will need to be tested. A tick needs only to bite its victim in order to transmit the disease, and does not have to burrow under the skin. Please educate your campers to report any strange rashes that may develop for no apparent reason. A typical reaction is a “bulls’ eye” rash around a tick bite.

**Mosquitoes and West Nile Virus:** The occurrence of West Nile Virus in the Eastern United States has steadily been on the rise over the past few years. The best defense against contracting this disease is to take proper precautions when in areas that may have large populations of mosquitoes.

Wearing a good insect repellent (with high content of DEET) and loose-fitting clothing that provides maximum coverage over exposed skin is a good start. Mosquitoes like to breed in puddles, fire buckets, and even tarps that collect water after a rainstorm. They also like areas along streams where small dams or diversions trap water. Elimination of stagnant pools of water, or avoiding these areas is the next best form of protection. Therefore, we recommend that fire buckets only be filled when a campfire is lit, and that any container or tarp that can collect or trap water should be emptied on a regular basis.

Mosquitoes are also attracted to warmth given off by humans and animals, as well as light sources like lanterns and candles. This should be considered when placing lanterns in the campsite. Citronella candles emit an odor that repels insects. Neither lanterns nor candles should be placed inside tents or lean-tos.

**Bats:** Many people fear bats and associate them with spreading of diseases such as rabies. While there are some health risks, they are also an important part of our ecosystem, and thrive in and around our camp. Bats are a natural predator of mosquitoes and are known to eat their body weight in insects every night, and rarely interact with humans. There are several locations throughout the camp where bat houses and roosts can be found. Please be sure not to disturb them- they are resting up after working hard all night on “pest control” duty. Anyone coming into contact with a bat – whether bitten or by touch (you should **NEVER intentionally touch or handle a bat** – no matter if it is dead or alive) must report it to the Camp Health Officer.

## **REMINDER:**

At NO time should any food be kept in the tents. The wildlife around camp doesn't mind sharing their home with outsider (scouts) for the summer but will look for anything they can get their paws on to eat. Please remind the boy of this.

## **Youth Protection**

We take our responsibility for the welfare of youth entrusted in our care very seriously. For that reason, policies have been established which pertain to the control of visitors on camp property, release of youth from camp, and verification of no-shows at camp. Policies are summarized below and will be covered in greater detail at the pre-camp leaders' meeting and as part of the den/pack leader's orientation upon arrival at camp.

**ABSENTEES/ NO SHOWS:** When any youth camper on the den/pack's roster does not arrive with the den/pack, an absentee/no show verification form will be completed and a check will be made with the parent or the legal guardian.

**SIGN IN / SIGN OUT:** All visitors must report to the Camp Office to sign-in and sign out. Whenever a camper, leader or staff member departs camp, he / she must also sign-in and sign-out at the office. Anyone suspected of being an unauthorized person should be reported to the nearest program area director, leader, or staff member who will contact the Camp Director. Temporary visitor passes are issued to those persons who are in camp for a limited time. This policy does not apply during family night activities.

**COLOR CODED WRIST BANDS:** These are issued to all campers upon arrival at camp and must be worn at all times to properly identify to others that you belong in camp. Meals may be denied to anyone not wearing a wristband or possessing a meal voucher. In the event a wrist-band is lost, a replacement is available at the pool office during normal program hours.

**I.D. VERIFICATION:** If a parent or legal guardian needs to pick-up their child during camp, they need to inform the den/pack leader prior to pick-up. The person picking-up the Scout must come with a den/pack leader to the camp office so that the child can sign-out and identification be verified. Prior to departing, a camper release verification form must be completed. Upon return, the camper must again be brought to the office by a responsible adult and not merely dropped off. This policy will be modified on Friday evenings during Parent's Night activities.

**Staff members may be identified by burgundy-colored staff shirt and name tag.**

**LEADERSHIP REQUIREMENTS:** The Camp Cubmaster (primary leader for the pack/den in camp) is expected to have charge of the pack/den at all times and is responsible for the conduct of pack/den members. Cubmasters need to know of Scouts needing special attention due to physical challenges or personal problems such as heart trouble, asthma, allergies, special medication requirements, excessive shyness, ect.

At least two adults need to attend camp with the pack, one of whom must be at least 21 years of age and be registered leader with the BSA. The other adult must be at least 18 years of age. At least one (preferably ALL) unit leaders in camp should have current certification in Youth Protection Training.

**HAZING, INITIATIONS, and BULLYING** do not belong in Scouting and will not be tolerated at camp. Leaders will see to it that all campers are told to report improper incidents immediately. Leaders need to be alert for behavior that appears to be hazing or initiation-related and report it to the Camp Director.

## **Pre-Camp Arrival Check List**

**All MEDICAL forms are due TWO WEEKS** prior to date of arrival in camp. There will be a check-list of all necessary forms and payments that should be included in the envelope - **Medical Forms, Photo Order, Family Dinner Purchases. All these forms SHOULD be available to on line.** You're on-time submission of your paperwork will insure a smooth check in process without any surprises.

**Medical Forms** for all Scouts and Leaders attending camp. (**Photocopies only- originals cannot be returned**)

- o Are they current?
- o Is the Emergency Contact Information updated?
- o has the parent / guardian reviewed and signed the Health History
- o Are current allergies / medications / medical conditions listed?
- o has the Insurance Plan changed? Current policy?

### **Pre-Order Form**

- o Camp Photos
- o Family Night Dinners
- o Leader shirt order
- o Extras – **Webelos 2 only** – Permission slips to go to Bashore

### **Camper Release Verification Form**

### **Special Menu Requests / Dietary Needs in Writing**

**A check or money order made payable to the PA Dutch Council, B.S.A. for any outstanding balances / last-minute additions to roster not previously registered / Photo Order/ Medicals etc...**

**YOUR E-Mail Address so we can contact you with any updates or last minute information.**

### **If your unit arrival date is:**

Cub Resident week 1, Friday June 18, 2010  
Cub Resident week 2, Monday June 21, 2010  
Cub Resident week 3, Friday June 25, 2010  
Cub Resident week 4, Monday July 28, 2010  
Cub Resident week 5, Friday July 9, 2010  
Day Camp, Monday July 12, 2010  
Webelos Resident week 1, Sunday July 18, 2010  
Webelos Resident week 2, Sunday July 25, 2010

### **Then your medicals are due by:**

Friday June 4, 2010  
Monday June 7, 2010  
Friday June 11, 2010  
Monday June 14, 2010  
Friday June 25, 2010  
Monday June 28, 2010  
Friday July 9, 2010  
Friday July 16, 2010

**To ensure they get to camp on time either turn them in with the registration forms or MAIL them to camp. You can also bring them but it could slow down your check – in.**

We've taken the hard part out of your pre-planning. Included in this book are all of the necessary tools and information to equip and prepare your Scouts and their parents for a great time at camp. The following check-list will help you to "Be Prepared" for a worry-free time at camp:

- Read and become familiar with the contents of this book.
- Attend the Pre-Camp Leader's Orientation with your key leaders
- All Scouts and leaders going to camp are registered with the B.S.A. (make sure that all boys are on your roster.)
- All registration fees, Family Dinner, and souvenir photos are pre-paid.
- Collect and review Medical Exam forms for current history, insurance, emergency contacts and signatures make photocopies to turn in to the camp. (Keep originals for future use.)
- Mail your Pre-Camp Arrival Packet to the Camp on or before the deadline!

**Flag Ceremonies** are conducted at the Dining Hall Court Yard each morning and again in the evening prior to mealtime. Units may sign up to serve as honor guards for any of the colors ceremonies. Please see the Program Director for scheduling and instructions.

**Family / Visitor Night:** In keeping with the Council's "Open Door Policy" we encourage units to take advantage of the Family Night program. Parents have the opportunity to visit the camp, eat a meal with the Pack/Den, and attend the closing campfire where Scouts and their units are recognized for the accomplishments of the week. This program is completely optional and flexible. It is up to the individual unit to promote Family Night. **The cost for family night dinner (Chicken BBQ Dinner) is \$8.00 and must be pre-ordered no later than your session check-in time.** Camper's meals are included in their registration fee.

### **CAMPFIRE PROGRAM:**

Pack/Dens will line up for campfire at 7:20 pm or before in front of the flagpole in the court yard. If the weather is not cooperating; an announcement will be made regarding location and changes in the program. In order to keep the program to a suitable length, we are asking each Pack/Den to contribute either a song, skit, or cheer (only one).

### **Check in Schedule (EXAMPLE)**

- 2:00pm Check-In starts, Medical Re-checks, Camp Tour, Swim Tests, Trading Post (camp shirt pick-up), and Den/Pack Photo
- Please do not arrive early for check in; all Camp Staff will be busy in camp preparation until 2:00 pm**
- 5:45pm Retreat Ceremony at Court Yard / Dining Hall
  - 6:00pm Dinner
  - 8:20pm Line up for campfire at the Flag Pole in the Meadow
  - 8:30pm Opening Campfire Program at campfire circle

## **Check-in Procedures:**

1. Assemble Scouts in the area in front of the flag pole. We suggest that Scouts and leaders wear their swim trunks under their uniforms to save time later in the check-in process.
2. Have one person from your pack/den to check everyone in on the porch of pavilion.
3. A staff member (Troop Guide) will greet you and take your group on a camp orientation.
4. Immediately after checking in you'll meet in the pavilion then get ready for medical rechecks and swim tests, trading post tour (camp shirt pick-up).
5. You will have time to unload gear before photos are taken.
6. Once your tour is over you will have time to unload your gear and set up camp.
7. During the evening free swim there will be a leaders meeting to go over important information and answer question that you might have.

**Do all adults need to be registered BSA members?**

No, a parent can come out to fill in for a leader, as long as at least ONE registered adult is with your troop at all times.

**What if an adult does not have a medical form?**

More than 24 hours on camp property requires a medical form.

**What is expected of me as a parent coming along with my son?**

We ask that you help the leaders and assist ALL the boys within the campsite.

**Do all adults / leaders have to take a swim test?**

Yes, if you would like to get in the pool and go boating according to National Policy.

**What do you recommend if a Scout is homesick? Does it happen often?**

We all miss something about home; a spouse, your own bed, your dog, easy chair and TV, Etc. to what extreme and how we deal with it is key. No one answer fits every youth. Keeping busy, writing a letter, trying something new can all help. Each homesick Scout should help develop an action plan on what they can try to help overcome feeling homesick. Calling home is highly discouraged! Most will overcome feeling down quickly. The Camp Commissioner is available if the youth wishes to talk to someone outside the pack/den. The staff is here to help, so please let us know if we can help!

**I'm a Scouter, which means I NEED COFFEE! Where is coffee available?**

Coffee is available for adults, free of charge in the Pavilion. We all work together to make sure coffee is available for everyone. You can feel free to start the coffee anytime.

**What happens at outpost for Webelos?**

The boys and leaders will get their gear (sleeping bag, flashlight) and take a small hike. Once they get to the site the boys will make a tent out of plastic and make their dinner. They will have a campfire and sleep in the tent they made.

**Can I help my son in the restroom / changing area?**

No, a parent or leader can't help their son with this due to BSA policies. Under youth protection guidelines no adults are allowed to be with a boy by themselves.

**Will the boys be working on achievements while at camp?**

Yes, but according to National Standards we are not to advertise advancement. All boys will be working on getting BB and Archery belt loop since a council camp is the only place they can earn these. They can earn the Summer Time Pack Award as well as other achievements at nature, handicraft, camp craft, campfire and the pool.

You will receive a letter in the mail approximately three weeks prior to your camping session. Things that will be in your conformation letter are as follows:

Den assignment

Site assignment

Check – in Time (PLEASE make sure you are on TIME)

Packing List

**REFUND POLICY** - PARTIAL REFUNDS for Scouts not attending camp will be given only if the unit notifies the Scout Service Center in writing at least 14 days prior to the unit's scheduled arrival date at camp. There will be no refunds on cancellations within two weeks of camp attendance except for medical reasons. Partial refunds for cancellations due to medical reasons will require a doctor's note. The \$25 non-refundable registration fee will not be returned. After June 15, contract commitments increase the non-refundable amount to \$50 regardless of the reason for the cancellation. Requests for partial refunds must be made no later than September 15. Requests made after that date will not be considered.

**MEDICAL FORMS** - Medical forms are required for every person in camp, and a separate form is required for each session attended. The council must keep these medical forms. Be sure to make copies of the form before you come to camp. Be prepared to leave a copy of the medical form at camp, Keep the original in a safe place; it can be used again. **COPIES CANNOT BE MADE AT CAMP, AND THEY CANNOT BE PROVIDED AT A LATER TIME.**

**STANDARDS FOR PRIVACY** - SEPARATE facilities for women leaders are required by BSA National Standards. Married couples may share the same tent.

**CAMPSITE POLICY** - If you do not enroll enough boys to fill the campsite, Pennsylvania Dutch Council reserves the right to move you to another campsite, or have you share the site with another unit of our choosing so that we may accommodate boys who want to attend camp. We will make every effort to keep packs/dens together in one site if they have all paperwork in by May 11<sup>th</sup> but it is not always possible.

The Pennsylvania Dutch Council is in process of improving our council website, [www.padutchbsa.org](http://www.padutchbsa.org) all forms will be available for you on line. (Other than medical forms, which we ask to be in two weeks prior to your camp arrival for a pre-check) Forms that will be available on line will include: Dietary / Food Allergies form, Camp deposit forms, Camp registration forms (including shirt sizes and photos, family night meals).

**HOWEVER** - we strongly suggest you submit forms and payment when you have the information complete by the deadlines. Summer camp sessions are on a first come first served.

Thank you for your patience and support!